

WORK PROGRAMME OF THE CORPORATE PARENTING PANEL 2013-2014

Field	Matter	Action	Lead Responsibilities	When	Result
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1.0 Corporate and Departmental Policies and Procedures

1.1	Corporate Parenting Policies and Guidelines – Gwynedd Council	Approve, distribute and ensure awareness of and conformity with Gwynedd Council 'Corporate Parenting Policies and Guidelines'	ITJ/AME. Heads of Service		<p>Clear understanding amongst staff, councillors and those working on behalf of the Council of corporate parenting policies and guidelines.</p> <p>Evidence that the effect is being monitored by every service, with regular reporting to the Corporate Parenting Panel [quarterly].</p> <p>Corporate Parenting Panel approves the Policies and Guidelines of every Service within the Council.</p> <p>Performance Indicators of the Corporate Parenting Panel's Annual Report to the Cabinet and Full Council. Standing Item - Corporate Management Team.</p>
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1.2	Satisfy relevant Lead Members [Lead Member for Children and Young People and Cabinet Member for Social Services, Health] that the Council's procedures are sound.	Lead Members receive evidence of the Council's corporate / trans-departmental performance on matters regarding safeguarding children and adults. Ensure effective corporate communication. Ensure effective communication with Gwynedd and Anglesey Local Safeguarding Children Board. ITJ/AME/SG/RHWW	ITJ/AME/SG/RHWW		Clear and convenient communication arrangements in place across the establishment / Council and with Gwynedd and Anglesey LSCB. Reports to Cabinet, Full Council, Corporate Management Team, Strategic Panel and Gwynedd and Anglesey LSCB. Performance Indicators.
1.3	Role of the Strategic Director – Social Services.	Supporting the functions and duties of the Strategic Director within the Council.	Panel Members, Heads of Service.		The Strategic Director fulfils the responsibility on matters of corporate parenting. Ensures that the Council has appropriate safeguarding measures to protect children and adults and report at corporate level to councillors on their effectiveness.

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1.4	Strategic Plan – Gwynedd Council	Proposals for Safeguarding Children and Adults are reflected in the Strategic Plan.	SG/RHWW/ITJ/AME/DPh		Strategic Plan highlights the way Gwynedd Council will meet its corporate and legal commitments in the field of corporate parenting.

2.0 Corporate Training

2.1	Corporate Parenting Training for elected members.	Training Programme has been established.	SG/RHWW/AS/ITJ/AME /DPh		Members are familiar with the Council's corporate parenting policies and guidelines.
2.2	Corporate Training for Council staff.	Corporate parenting Training Programme agreed, established and funded within the Council's corporate training matrix.	ITJ/AME/AS		All the Council's workforce has received corporate parenting training to the appropriate level.

3. Specific Work Streams

3.1					
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